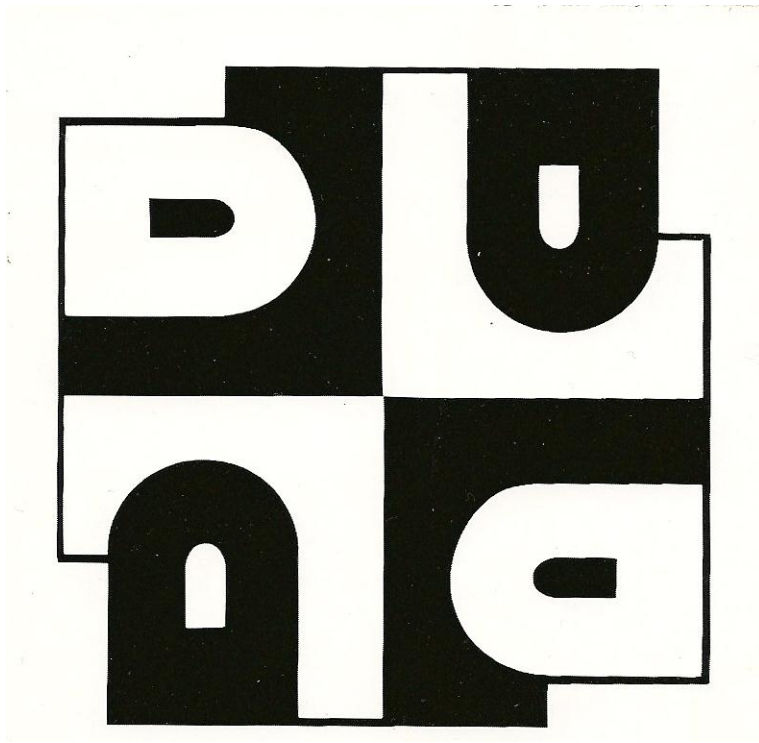


Handbook for Cottagers

June 30, 2012

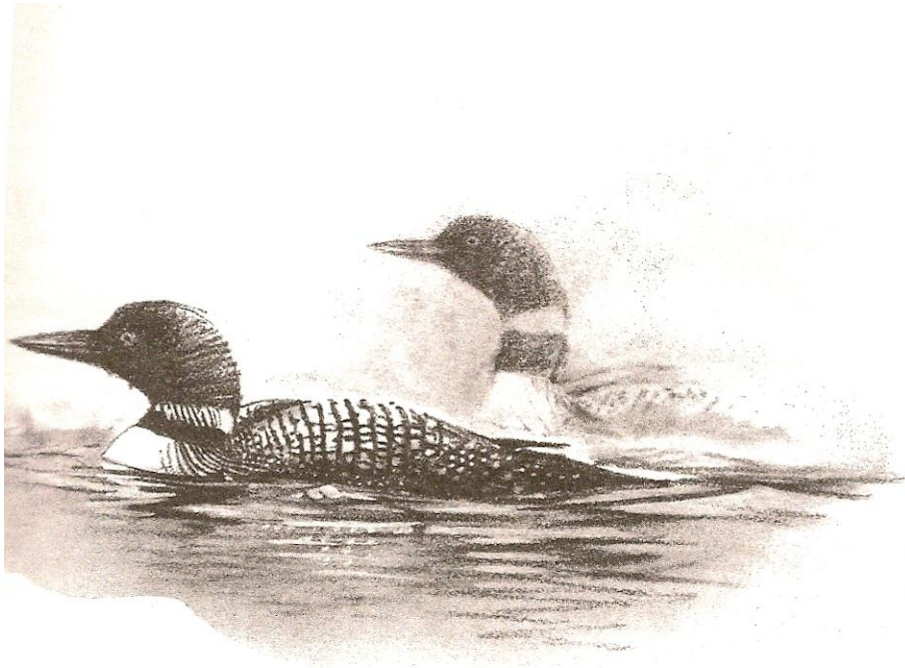


**West Devil Lake
Property Owners Group**

WDLPOG HANDBOOK FOR COTTAGERS

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WDLPOG HANDBOOK FOR COTTAGERS

Introduction

The purpose of this handbook is to aid in your protection, security and happiness as a West Devil Lake property owner or visitor. The intent is to make awareness and knowledge the clues to enjoying our wonderful lake and solving everyday problems.

West Devil Lake began life as a cottage community in the early 1960's when lake front lots were first sold. By the end of the decade the need for a cottage association became apparent and in 1971 the West Devil Lake Property Owners Association was formed. In 1995 the name of the association was changed to the West Devil Lake Property Owners Group (WDLPOG), which was incorporated in 1997.

The primary function of WDLPOG is to give all property owners an active voice in the ongoing well being of our community. We have no specific rules or regulations. Rather, we suggest ways in which we can help blend people and nature into an environment of peace and tranquility. We maintain the access roads, we communicate with local government, we advocate for the environment, we keep each other informed of items of importance and/or interest, and we work to promote an atmosphere of harmony and community.

Membership in WDLPOG is dependent upon 1) owning property in the community and 2) the payment of dues that are primarily used for the maintenance of our roads. We are overseen by a Board of Directors that is elected from our membership.

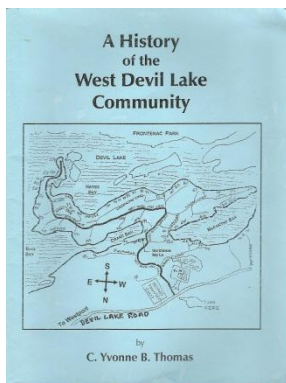
WDLPOG has two official functions each year:

- 1) Our Annual General Meeting, held on the Saturday closest to Canada Day.
- 2) Our Annual Pot Luck Picnic, usually held on the 2nd Saturday in August.

We maintain a notice board located at the entrance to West Devil Lake Lane. Important news concerning WDLPOG is posted here as well as items of interest to our community. There is an area on the board where individual property owners may post notices and a suggestion box for communicating with the Board of Directors.

It is our hope that this booklet will be beneficial to you and your guests.

"A History of the West Devil Lake Community" by C. Yvonne B. Thomas (2007)



One of West Devil Lake's early property owners, Yvonne Thomas, has written a history of our West Devil Lake community – how it came to be, the development of a cottage association, the road, and many of our cottagers' early memories. It is packed full of great information, a must have in every cottage. Copies are available from Yvonne or from any Board member. It costs \$10.00 and all the proceeds are donated to WDLPOG.

WDLPOG HANDBOOK FOR COTTAGERS

In Case of Emergency

911 Service: In an emergency call 911. Have your cottage address written by the telephone so that it is easily recalled when the 911 operator asks for it.

911 Cottage Address: All cottages should have a 9-1-1 Emergency Number. It is a green sign with white lettering on a metal post at your cottage's entrance from your lane. It should be maintained so that it can easily be seen from the lane and it should be positioned so that there is no confusion as to which cottage it belongs.

West Devil Lake emergency help system: Before we had 911 service, an emergency help signal was established within West Devil Lake - 4 car horn blasts signals a call for help. Today calling 911 is the recommended emergency response but it is important for cottagers to know what 4 horn blasts means, how to use it, and how to respond.

To signal help from your neighbours, SOUND YOUR CAR HORN FOUR (4) TIMES, PAUSE, AND REPEAT UNTIL HELPERS ARRIVE. Neighbours close by should respond to see what assistance is needed. If you come by car be careful where you park. Ensure that emergency vehicles can get down the road.

To avoid false alarms please make all visitors to your cottage aware of the emergency signal.

By-law Enforcement and Animal Control Services are provided by Frontenac Municipal Law Enforcement. To contact them directly call 613-541-3213 or the Township office 613-376-3027 or 800-559-5862

Local hospitals and doctors:

As at date of printing: Perth & Smiths Falls District Hospital/Perth Site
33 Drummond Street West, Perth, ON K7H 2K1
Tel: 613-267-1500 psfdh.on.ca/

This is the closest hospital to West Devil Lake and at the time of printing had a 24/7 emergency department.

For local doctors check the WTC telephone book or www.cpso.on.ca/docsearch/ .

Veterinarians:

As at date of printing the closest is: Westport Veterinary Services
39 Concession St, Westport, ON K0G 1X0
613-273-4250

Check the WTC telephone book for current information or www.cvo.org/regulat-reg-members.cfm.

WDLPOG HANDBOOK FOR COTTAGERS

Lanes & Roads

Our cottages are served by a network of private roads or “lanes”.

- The lanes are not owned by WDLPOG but by the owners of the individual properties adjacent to the lanes. In some cases a lane may run through a property.
- Your survey will show if you own any of the lanes and where they run through your property.
- All cottage owners have the legal right to use the roads for access to their cottages.

Remember the cottage lanes are privately owned so people travel them at their own risk.

The Lanes are:

- **West Devil Lake Lane:** runs from Devil Lake Road down the length of our peninsula, serving other lanes and many cottages facing out on to Devil Lake as well as several bays.
- **Granite Lane:** serves cottages on McCarthy Bay
- **Alpine Lane:** serves cottages on Crane Bay and Buce Bay
- **Old Christie Bay Lane:** serves cottages on Crane Bay
- **Tundra Lane and Orchard Lane:** serve cottages on McCarthy Bay and the shore facing Frontenac Park
- **Dragonfly Lane:** is a loop serving cottages on the shore facing Frontenac Park and Hayes Bay
- **Shoal Lane:** serves cottages on Hayes Bay.

WDLPOG maintains the roads on everyone’s behalf using a large percentage of the dues paid each year. The objectives are:

- to provide a well graded and drained surface that allows safe driving below 30 km per hour (20 mph), and
- to, as far as possible, make the lanes wide enough 4.5m (15ft) and high enough 4.5m (15ft) to allow access for emergency vehicles.

The lanes are graded and new gravel is added when necessary. In some places we have paved the surface or use recycled asphalt to prevent erosion.

You can help by:

- Keeping the roads clear by removing any large stones or branches when you come across them on the roads.
- Reporting fallen power or telephone line to Hydro One or Westport telephone immediately. Do not drive across the downed line.
- Cutting brush back on your own road property to maintain visibility and to keep the 4.5m (15ft) by 4.5m (15ft) emergency access clear.
- **Keeping your speed below 30 km/hr (20 mph).** Our lanes are used by walkers, joggers, and cyclists, as well as other vehicles. Higher speeds are dangerous, deepen potholes, cause wash boarding, and add to our maintenance costs.
- Using low gear and taking it easy on hills. “Taking a run at it” and spinning your wheels seldom works.

SHARE THE ROAD – GO SLOW – ENJOY OUR WOODS

WDLPOG HANDBOOK FOR COTTAGERS

Caring for Our Environment

The Lake

- **Soaps & Shampoos:** Soaps used at the cottage should always be phosphate-free and should never be used in or close by the lake. Soaps add potentially harmful chemicals to the lake which can endanger aquatic life and could lead to the build up of algae and unwanted aquatic weeds.
- **Reduce or Eliminate Fertilizer, Herbicide, and Pesticide Use:** Fertilizers, herbicides, and pesticides that are applied near the water are carried into the lake by rain, snow melt, and irrigation. This can have a serious affect on the aquatic plants and animals, algae growth, and the quality of your lake and drinking water. For example, for every pound of phosphorus in the water from soaps and fertilizer, 500 pounds of aquatic vegetation are produced.
- **Septic System Maintenance:** We are extremely lucky that West Devil Lake is still a clean and pristine lake. Poorly maintained and leaking septic systems are the biggest threats to its water quality. We suggest that cottage owners ensure that septic systems are properly maintained and known deficiencies are fixed. The Federation of Ontario Cottage Associations (FOCA) suggests that as a general rule you should have your septic tank pumped and checked every 2-3 years.
- **Boat scrutiny - Introduction of foreign species into our lake:** If your boat has been on other waters please inspect and clean off zebra muscles and other foreign species before putting it into Devil Lake.
- **Protecting Our Shoreline:** More than 90 per cent of life in the lake begins along the shore. It provides shelter, travel corridors, and food for wildlife (e.g. dragonflies, frogs, turtles, fish, water birds). Here are some other benefits that shorelines provide:
 - **Protection from erosion:** A plant's extensive root system holds the soil but shallow-rooted species, like turf grasses, won't prevent erosion.
 - **Water filtration, improved water quality:** Natural vegetation along shorelines catches rainwater runoff and sediment, and absorbs the pollutants it carries. Naturally growing plants act as a physical barrier slowing water flow and redirecting it into the soil where their roots filter excess nutrients and other pollutants.Cutting brush and trees close to the water damages the shoreline and makes it susceptible to erosion.
- **Docks:** For information on approvals necessary for docks contact the Cataraqui Region Conservation Authority (CRCA) <http://www.cataraquiregion.on.ca/management/landuse.htm>, 877-956-CRCA.
- **Watch your wake!** Power boats and personal water crafts (jetskis) at high speed cause erosion. The maximum allowed speed limit is 10 km/hr (6 mph) within 30 meters (100ft) of the shore.

Wildlife

- **Raccoons:** Many of your neighbours can attest to the extensive and expensive damage done by raccoons. Please do not encourage them - do not feed them or leave fish parts in the bush or by the lake. Keep your garbage in a raccoon proof location.
- **Species at Risk:** There are approximately 30 species at risk in South Frontenac Township such as Northern Map Turtle, Snapping Turtle, Eastern (black) Ratsnake, Five-lined Skink, Monarch Butterfly. For more information visit the South Frontenac Natural Environment Committee <http://sfnec.org>.
- **Loons:** Please do not approach them. Observe them at a distance but leave them alone – especially when they are caring for their chicks in June, July, and August.
- **Wild flowers:** In West Devil Lake we have an exceptional variety of wildflowers especially in the spring. Some wild flowers can be killed or their development severely retarded by picking or transplanting. Please check your wildflower guide.

WDLPOG HANDBOOK FOR COTTAGERS

On the Water

Here are some of Canada's and Ontario's regulations:

- **Licences:** Depending on the size of your boat and motor, your boat may have to be registered and licenced. All Canadian motor boat operators must have proof of competency which will usually be the Pleasure Craft Operator Card. Non-Canadian residents are exempt if boating in Canada less than 45 days during the year.
- **Pleasure Craft - Minimum Safety Equipment Requirements:** see Transport Canada's *Safe Boating Guide* (<http://www.tc.gc.ca/publications/en/tp511/pdf/hr/tp511e.pdf>) or visit <http://www.tc.gc.ca/eng/marinesafety/debs-obs-equipment-size-menu-690.htm>
- **Alcohol:** In Ontario, unless your boat is classed as a home, you are not permitted to have alcohol on board – open or sealed. Impaired boat operators will be subject to the same suspensions and penalties as vehicle drivers which could include an on-the-spot vehicle drivers licence suspension, with additional suspension if convicted.
- **Pleasure Craft Speed (including Jetskis):** In Ontario unless otherwise posted, the speed limit is 10 km/hr (6 mph) or less, within 30m (100ft) of the shore.
- **Waterskiing and Tubing:** Besides the driver, there must be a spotter in the boat and a seat available for each person being towed in case recovery is necessary. Only jetskis designed to carry three people can be used for towing a waterskier or tube.
- **Fishing:**
Licence Requirements:

Category	A	B
Canadian residents over the age of 18 and under 65	√	
Non-Canadian residents 18 years of age or older	√	
**Non-Canadian residents under 18 years of age		
Canadian residents under 18 or 65 or over		√

A - Outdoors Card plus Current Year's Fishing Tag or a One day Sport Fishing Licence

B - Government issued identification showing name and date of birth

** Does not need a licence as long as accompanied by a person who has one

<http://www.mnr.gov.on.ca/stdprodconsume/groups/lr/@mnr/@letsfish/documents/document/198219.pdf>

Sport fish in Devil Lake and their approximate seasons are:

Lake Trout –late May to early September

Small and Large Mouth Bass – end of June to end of November

Northern Pike –mid May to end of March

Pan fish (Yellow Perch, Sunfish, Crappies) – all year

Visit http://www.mnr.gov.on.ca/en/Business/LetsFish/Publication/STEL02_163615.html for more information.

The government of Ontario periodically publishes a Guide To Eating Ontario Sport Fish (http://www.ene.gov.on.ca/environment/en/resources/collection/guide_to_eating_ontario_sport_fish/STDPROD_075994.html) which categorizes the eating quality of sport fish in Ontario lakes including Devil Lake.

WDLPOG HANDBOOK FOR COTTAGERS

Safety Suggestions

Boating: See On the Water, page 7.

Swimming: If you swim in open water away from shore have a boat accompany you, both for your safety in case you need to be rescued and so other boaters can see you. Swimmers can be very hard to see from a boat. Many cottagers find swimming the shoreline a safe practice.

Fire: Fire is always a worry to cottagers. Here are a few precautions you might take to reduce or minimize your risk:

- Connect a 15m (50ft) garden hose to an outdoor spigot (front & back, if possible) and attach a nozzle;
- Make sure other firefighting tools like shovels, rakes and buckets are handy;
- Remove flammable material including leaves from under your cottage;
- Keep at least one fully charged ABCD fire extinguisher in the cottage and a BC extinguisher in the kitchen area (more information: http://www.safeathome.ca/fire_extinguishers.htm);
- The building standards for cottages built today require smoke detectors and in some cases, carbon monoxide detectors. These are good ideas and are easily installed in older cottages;
- Replace the batteries in smoke and carbon monoxide detectors every year;
- Replace smoke detectors every 10 years and carbon monoxide detectors every 5-7 years;
- Comply with township burning regulations - <http://www.township.southfrontenac.on.ca/council/bylaws> ;
- Fireworks can cause fires and must comply with the Township's bylaw including the Safety Precautions. Fireworks are not allowed when there is a Total Fire Ban.

For more information visit: <http://www.foca.on.ca/Fire-Safety> search for fire smart fact sheet.

From The Township of South Frontenac:

Open Air Burning Permits: The fire season in South Frontenac currently is April 1 to October 31. During that period all open air burning requires approval and adherence to the burning by-law. Camping fires, .6m x .6m x .6m (2ft x 2ft x 2ft), or a Cooking Fires which are maintained within an Approved Pit are exempt but must comply with the Township's burning bylaw and are not allowed when a Total Fire Ban is in effect (no open air burning including charcoal barbeques and fireworks). Before burning or using fireworks check with the Township to find out the burning ban status: 800-559-5862 or www.township.southfrontenac.on.ca/EmergencyServices.

If the fire department is dispatched and the cottager is found not to be in compliance with the Township's burning bylaw there may be a fine or penalty assessed plus a "fee" (for details see <http://www.township.southfrontenac.on.ca/council/bylaws>).

Please do not burn painted, stained, or pressure treated wood. These products give off toxic smoke.

WDLPOG HANDBOOK FOR COTTAGERS

First Aid at the Cottage

Ailment:	Have on hand in your medicine cabinet:	Consider calling 911 or seeing a doctor if:
Allergic reactions (swelling)	Benadryl (diphenhydramine) or other antihistamine	shortness of breath/difficulty swallowing- call 911
Bites, rashes	hydrocortisone cream, antihistamine	
Colds, flu	Sudafed (pseudoephedrine) or other cold and flu medication	
Constipation	Colace (docusate) , Miralax, ExLax	
Cough	cough syrup, cough drops	
Cuts, scrapes	topical antibiotic cream, initial wound care-4x4 sterile gauze pads, Betadine, hydrogen peroxide, band aides	swelling, red streaks, white discharge - see a doctor
Diarrhea	Imodium	
Eye irritation, scratch	eye wash cup, eye irrigation fluid	
Fainting, passing out	smelling salts	if reason is unclear, see a doctor or call 911
Fever, (pain, headaches)	acetaminophen, aspirin, ibuprofen, naproxen	
Headache	acetaminophen, aspirin, ibuprofen, naproxen	
Pain	acetaminophen, aspirin, ibuprofen, naproxen, Tylenol 2	
Poison ivy reaction	triamcinolone or hydrocortisone or antihistamine or Calamine Lotion	
Splinters	tweezers, magnifying glass (Betadine prep-sterilize tweezers or needle)	
Sprains	ace wraps (a few sizes) and splint, anti-inflammatory or pain medication	
Sunburn	spray anesthetic, sunscreen, acetaminophen or other anti-inflammatory	
Swelling	heating pad, heat/cold wraps, (ice and elevate it)	
Head trauma, loss of consciousness, a wound or bite with swelling, red streaking or fever	Doctor _____ Phone # _____ Address _____	See a doctor

Poison ivy: Poison ivy appears as: a trailing vine that is 10–25 cm (4-10 inches) tall, or a shrub up to 1.2 m (4 ft) tall, or a climbing vine. It has: (a) clusters of three leaflets, (b) alternate leaf arrangement, (c) lack of thorns, and (d) each group of three leaflets grows on its own stem, which connects to the main vine. Leaves can have a few to no teeth along the edge; are usually green but when new can be shiny, light green, or reddish; and in the fall can be red, yellow, or orange.

Poison ivy often causes an allergic reaction consisting of an itchy red rash with blisters. See above for more information on how to treat.

Do not burn poison ivy as the smoke, if inhaled, can cause a rash on the lining of the lungs causing extreme pain or worse.

WDLPOG HANDBOOK FOR COTTAGERS

Garbage and Recycling

“All township residents may access any Landfill Site within South Frontenac. Residents may have to provide proof to the Landfill Site Attendant that they are a resident of or own property in South Frontenac (a copy of your Tax Notice will do). Bagged garbage must have a bag tag affixed or the associated tipping fee must be paid at the time of disposal.”

www.township.southfrontenac.on.ca/Garbage

The closest landfill site to West Devil Lake is Salem Site - 1779 Devil Lake Road. The hours of operation are at <http://www.township.southfrontenac.on.ca/Landfill+Hours>.

As the Salem Site will be closing some time in the future the WDLPOG Board is in discussions with township officials concerning weekly pick-up of recycling on West Devil Lake Lane near the notice board. As information becomes available it will be posted on the WDLPOG Notice Board, the website <https://sites.google.com/site/wdlpog>, and be sent out via email to members.

Bag Tags: The Township issues landowners 50 bag tags each year. If more tags are needed, they may be purchased at local stores for \$2.00 each.

Recycling: See the Township’s website or call the Township for the current list of items that can be recycled.

Hazardous waste: The Township has a household hazardous waste transfer station at 2491 Keeley Road (at Sydenham Road) which is available to all residents at no charge. Currently the hours are Thursday from 3:00p.m. to 8:00p.m. Visit the Township’s website for the current list of acceptable items, alternative sites for items not taken, and to confirm the current hours of operation.



WDLPOG HANDBOOK FOR COTTAGERS

Good Neighbours Make a Great Community

Noise Notes🎵:

- Remember sound carries a long way over water and most people come to the cottage for peace and quiet. So please respect your neighbours, keep radios and stereos turned down.
- The Township's noise bylaw prohibits loud noises between 11 p.m. and 7 a.m. (9 a.m. Sundays). The Bylaw Enforcement phone number, 613-541-3213, is a message box which is picked up weekdays but messages left there on the weekend are followed up during the week by staff. In addition you can call the OPP, 888-310-1122. Once your location is established the dispatcher will send officers to you and then to visit the offending cottagers.

Get involved in WDLPOG:

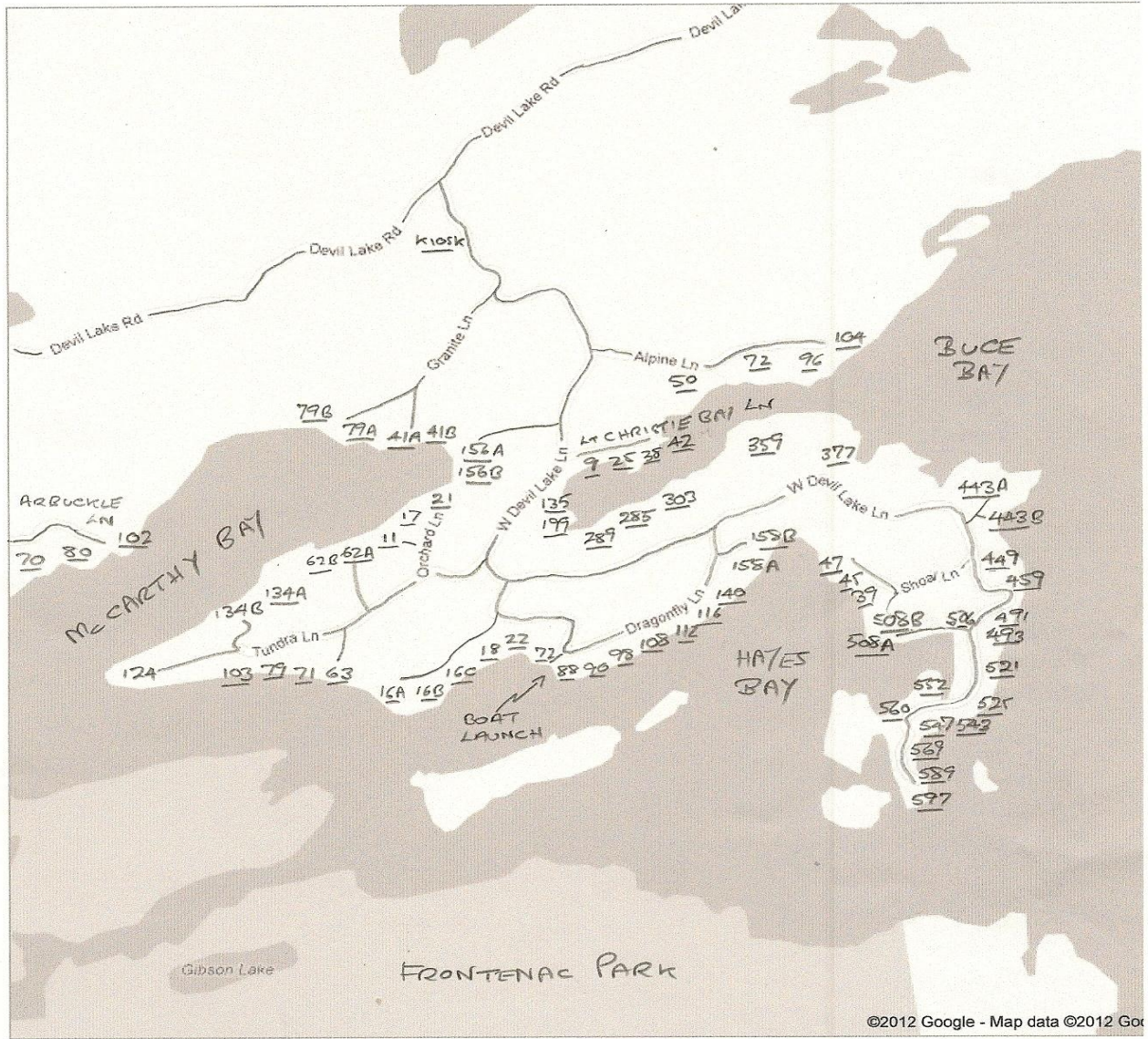
- Come to our Annual General Meeting and Pot Luck Picnic;
- Pay your WDLPOG dues;
- Help out at events;
- Volunteer for the Board of Directors or WDLPOG's committees.

Get involved in South Frontenac:

- Municipal Elections – Canadian residents who own property in West Devil Lake can vote in South Frontenac municipal elections in person or via the Internet or mail.

Useful Telephone Numbers & Websites

Organization	Telephone	Website
Township of South Frontenac	613-376-3027 800-559-5862	www.township.southfrontenac.on.ca
Perth & Smiths Falls District Hospital/Perth	613-267-1500	psfdh.on.ca
Ontario Provincial Police (OPP) Non-Emergency	888-310-1122	
South Frontenac Bylaw officer	613-541-3213	http://www.township.southfrontenac.on.ca/council/bylaws
Federation of Ontario Cottage Associations (FOCA)	416-429-0444	http://www.foca.on.ca (Dock Talk, PWC Ride With Respect campaign, Fire Safety, Watershed, and lots more information)
The Cataraqui Region Conservation Authority (CRCA)	877-956-2722	www.cataraquiregion.on.ca/management/landuse.htm
Centre for Sustainable Watersheds	613-272-5136	www.watersheds.ca (Shoreline Protection)
Ministry of Environment	613-540-6899	
Ministry of Natural Resources (Kingston) District Ecologist	613-531-5728	
South Frontenac Natural Environment Committee		http://sfnec.org
Ontario Federation of Anglers & Hunters		www.invadingspecies.com



West Devil Lake